

Deep Blue Scuba Dive Club By-Laws

1. BY-LAWS

- 1.1 The Directors may set By-Laws from time to time to ensure the smooth running of the Club.
- 1.2 By-Laws may also be proposed by Members at the AGM.
- 1.3 A list of the present by-laws shall be published on the Club website and be available on request from the Membership Secretary.
- 1.4 In the event of a conflict between these By-Laws and the Articles of Association, the Articles of Association shall take precedence.

2. DIRECTORS

- 2.1 At any time at least 2 directors should be Staff Members.

3. DISCIPLINE

- 3.1 The Directors may discipline any Member whose conduct is considered not in the best interests of The Club and its Members. That Member shall have the right to be heard either in person or in writing at the Directors meeting at which their conduct is to be discussed.
- 3.2 Any disciplinary action taken must have the agreement of at least two-thirds of the Directors present. If an offence is serious enough to warrant expulsion, after giving the Member an opportunity to make a further representation to the Directors either in person or in writing, the expulsion procedure outlined in the Articles shall come into effect.

4. MEMBERSHIP

- 4.1 Membership shall be of 2 classes: Full and Staff.
- 4.2 A Member shall be a person who has been admitted to membership and has paid the Member's subscription for the current membership year.
- 4.3 A Staff Member shall be any Member who has applied to the Directors for Staff membership. Staff membership shall be open to Members in teaching status with PADI who have staffed at least 2 courses for DBS in the previous 12 months, or such other person as is approved as a Staff Member by the Directors. Staff Membership will be reviewed annually as subscriptions fall due.
- 4.4 By accepting Membership a Member agrees to abide by the Articles and the By-Laws of the Club.
- 4.5 If a Member joins part way through the current membership year the directors may reduce the subscription due from that member until the next Renewal Date.

5. Data Protection

- 5.1 The Club shall be registered under the Data Protection Act 1988 to enable it to collect and process personal information.
- 5.2 The Club will collect personal information from its members which will include details such as:
 - Name
 - Date of Birth
 - Address
 - Telephone number
 - Email address

Deep Blue Scuba Dive Club By-Laws

- Dive qualifications

- 5.3 The purpose of this information is to enable the administration of the club including carrying out and recording training in accordance with PADI standards, planning and delivering dive activities, coordinating lifts to dive sites, checking diving qualifications and such other purposes as the Directors may decide from time to time, sending out details of news and events to the members of the club and providing the emergency services with relevant details in the event of an accident or incident.
- 5.4 This information may be held both in paper records and electronically. It will be maintained by the Secretary and will not be distributed to any other organisation except for the purposes of checking and processing diving qualifications, assisting the emergency services or where required by law.
- 5.5 Any member wishing to see their personal information or opt out of communications should contact the Membership Secretary.